

**REVISED FORM  
APRIL 2017**

**REFERRAL FORM  
NORTH IDAHO MEMORY CLINIC**

**John A. Wolfe, PhD**

2190 Ironwood Center Dr. Ste 2  
Coeur d'Alene, ID 83814  
(208) 666-0357  
(208) 666-0468

**Susan Melchiore, MD  
On Site for Seniors, Inc**

PO Box 238  
Hayden, ID 83835  
(208) 967-4771  
(208) 683-8101

**Brenda L. Roberts, LCSW**

505 N Argonne, Suite B108  
Spokane Valley, WA 99212  
(509) 926-9911  
(509) 926-9988

**PLEASE PRINT:**

Patient Name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Family/Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell #: \_\_\_\_\_

Diagnosis (Reason for Referral) \_\_\_\_\_

Onset Date: \_\_\_\_\_

Number/Duration of Visits: \_\_\_\_\_

This Memory Clinic Referral will include the following (**check each service that is requested**):

- Medical Evaluation (Dr. Susan Melchiore)
- Neuro-Cognitive Evaluation (Dr. John Wolfe)
- Psycho-Social Evaluation (Brenda Roberts, LCSW)

Records needed PRIOR to evaluation:

- History & Physical
- Recent Labs (last 12 months)
- Any related neuro-imaging ( CT, MRI )
- Any prior cognitive or neurologic testing
- **\*\* An insurance referral from patient's insurance company may be required for Dr. Wolfe's, Dr. Melchiore's and Brenda Roberts' consultations (see back side)**

Referral to Memory Clinic for assessment, treatment and related follow-up.

OR

Referral to Memory Clinic for assessment and recommendation to PCP.

Referring M.D. (Printed Name): \_\_\_\_\_

Phone: \_\_\_\_\_

M.D. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Please return signed referral with related forms/records to  
North Idaho Memory Clinic fax (208) 666-0468.***

## **Insurance Referrals for Specialist Consultation**

An insurance referral may be required for Dr. Wolfe's, Dr. Melchiore's and Brenda Roberts', LCSW consultations. It is the responsibility of the referring primary care physician to obtain the insurance referral and include it with the paperwork returned to the North Idaho Memory Clinic. We cannot schedule an appointment without an insurance referral if one is needed.

The attached Referral Form does not constitute an insurance referral. An insurance referral must be obtained directly from the patient's health insurance company. If the patient has an HMO plan, and/or Dr. Wolfe, Dr. Melchiore and Brenda Roberts, LCSW are considered out-of-network providers for the patient's insurance plan, it is likely a referral will be needed.

One insurance referral does not cover all specialties. Dr. Wolfe performs neuro-psychological evaluations, Dr. Melchiore conducts medical assessments to determine if there is an underlying medical condition involved and Brenda Roberts, LCSW conducts a psycho-social evaluation. Dr. Melchiore's component of the patient's treatment is not considered "Behavioral Health". Insurance referrals for Dr. Melchiore should be open for one year to allow for follow-up assessments. Brenda Roberts conducts psycho-social treatment which is considered "Behavioral Health".

The North Idaho Memory Clinic is not a separate corporation with its own identifying NPI/Tax ID. Therefore, you will need to refer using either Dr. Wolfe's, Dr. Melchiore's or Brenda's individual NPI#/Tax ID (see respective numbers below).

If you have any questions, please contact Pam for Dr. Wolfe (208) 666-0357, Dr. Melchiore (208) 967-4771 and Brenda directly at (509) 926-9911.

Dr. John Wolfe  
NPI# 1801870050  
John A. Wolfe, Ph.D., LLC & Associates  
NPI# 1538336748  
Tax ID 26-2616206

Dr. Susan Melchiore  
NPI#1588605620  
On Site for Seniors, Inc.  
NPI# 1265621908  
Tax ID 26-1237817

Brenda L. Roberts, LCSW  
NPI# 1356392021  
Tax ID 76-0782622  
CPT: 90791